



CLUSTHERM project partnership building seminar

Venue: Hungary; Debrecen Simonyi street 14.

Date: 4. – 5. 02. 2009. (Wednesday and Thursday)

1. Detailed program of the seminar

DAY ONE

Time	Programme
09:00 – 09:45	<ul style="list-style-type: none"> • Opening of the seminar • Introduction: purpose and structure of the seminar, expected outputs • Introduction of the participating regions and the participants
09:45 – 10:30	Presentation of the participating regions, part one (Duration: 15 min / region) <ul style="list-style-type: none"> • Thermal resources in the region • Use of thermal resources • Major research areas and results • Most important organisations involved
10:30 – 11:00	Coffee break
11:00 – 11:45	Presentations of the participating regions, part two
11:45 – 12:30	Identification of key cooperation areas Discussion of potential cooperation areas, selection of key cooperation areas
12:30 – 13:15	Buffet lunch
13:15 – 14:00	Identification of cooperation projects
14:00 – 14:45	Planning cooperation projects part one: designing the structure and logic of the project using the log frame method
14:45 – 15:15	Coffee break
15:15 – 16:30	Log frame exercise <ul style="list-style-type: none"> • Small groups work together to design log frame • Following the work of small groups, the results of their work are discussed and corrected if needed
16:30 – 17:00	Structure of a project fiche (brief presentation) Closing of the seminar (or day one)

19:00 - Common dinner in the near restaurant

DAY TWO

Time	Programme
09:00 – 09:15	Opening of day two, presentation of purpose and structure
09:15 – 10:30	Development of the structure and logic of the project, filling in the project fiche based on the results of the log frame exercise
10:30 – 11:00	Coffee break
11:00 – 11:45	Operational planning: planning tasks, human resources and scheduling implementation
11:45 – 12:30	Preparation of draft project plans, part one
12:30 – 13:15	Buffet lunch
13:15 – 14:00	Preparation of draft project plans, part two
14:00 – 14:45	Presentation and discussion of draft project plans
14:45 – 15:15	Coffee break
15:15 – 16:30	Stakeholder analysis – theory Identification of key stakeholders in the regions
16:30 – 17:00	Closing of the seminar